



FORWARD PLAN

22 July 2019 - 24 November 2019

Produced By:

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City of York Council
West Offices
York
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EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

What information does the Forward Plan contain?

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

EXECUTIVE FORWARD PLAN
ALPHABETICAL LIST OF ENTRIES

ITEM	PAGE NO
Academy Conversion of the Danesgate Community	22
Business Rate Support and the Councils Property Planning	17
*Capital Programme Monitor 1	28
City Centre Access	25
Economy & Place Capital Programme – 2019/20 Consolidated Report	13
Financial Inclusion interim and future funding strategy	16
Future of Centaur Sculptures	20
Health and Safety Annual Report 2018/19	15
*Hempland Avenue Speed Management Scheme – Update	40
Junction Alterations – Bishopthorpe Road / Scarcroft Road	14
Long Acting Reversible Contraception (LARC) Provision in primary care as a Mandated Public Health function	18
Lowfield Green Care Home Procurement	44
*Making York Central Work for the Local Economy - York Central Occupier Strategy	38
*Micklegate Bar Experimental Traffic Regulation Order	34
*My City Centre Project – Establishing a Strategic Vision for York City Centre	30
*Older Person's Accommodation Needs Assessment	43

ITEM	PAGE NO
*Planning Enforcement Register – Publishing on Website	39
Proposal to Lease Winterscale House, Winterscale Street, York	6
Proposal to mutually terminate the lease for Askham Bar nursery	8
PROW: Definitive Map Modification Order application to record a public footpath between Chantry Lane, Bishopthorpe and Acaster Malbis 3	10
PROW: Definitive map modification order to record a public footpath in woodland adjacent to Windmill Lane, Heslington	12
PROW: Request to Authorise the Making of a Definitive Map Modification Order for Yorkfield Lane, Copmanthorpe	35
Q1 19-20 Finance and Performance Monitor	21
Responding to The Council's Climate Change Motion	27
Review of the Constitution and Governance	41
Taxi Licensing Policy including the legality of 'out of town' taxis	42
*Transfer and Transformation of Haxby Hall Care Home	32
Ward Committees: Refreshing the Approach	24
*York 5 Year Flood Plan Update	37
*York Outer Ring Road Improvements – Proposed A1237/Clifton Moor Junction Upgrade – Approval of Layout	36

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Finance and Performance
[previously Executive Leader (inc. Finance & Performance)]

Executive Member for Finance and Performance

Meeting Date: 24/07/19

24/07/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Proposal to Lease Winterscale House, Winterscale Street, York

Description: Purpose of Report: The report sets out a proposal by which the council would lease in a commercial property known as Winterscale House from a private landlord. The accommodation will be utilised to provide space for York Learning who currently occupy Rougier House, Rougier Street, York, which is also currently rented from a private commercial landlord. Under the proposal York Learning will be de-canting from Rougier House and the council surrendering its lease it has on that property. The report sets out the revenue savings associated with the proposed relocation.

The Executive member will be asked to approve the principle of the council taking a lease of Winterscale House for a term of 10 years and surrendering the lease it has in place at Rougier House.

The Council aims to give the same 28 days notice of non-key decisions, as it does for key decisions, but in exceptional circumstances this may not be possible. In this case, it has not been possible as the commercial lease offer is time critical and needs to be secured.

Wards Affected: Fishergate Ward; Micklegate Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Finance and Performance

Lead Director:

Corporate Director of Economy and Place

Contact Details:

Nick Collins, Commercial Property Manager

nicholas.collins@york.ov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultation has taken place with York Learning and My Sight as occupiers of the Rougier House building.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

12/08/19

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Finance and Performance
[previously Executive Leader (inc. Finance & Performance)]

Executive Member for Finance and Performance

Meeting Date: 24/07/19

24/07/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Proposal to mutually terminate the lease for Askham Bar nursery

Description: Purpose of Report: The report sets out a proposal to mutually agree the termination of the lease for the Askham Bar nursery facility due to the closure of the adjoining Park and Ride and subsequent plans to redevelop the site.

What will the report ask the Executive Member to do: Approve the termination of the lease for Askham Bar nursery to facilitate the development by the council of the adjoining site for the delivery of housing.

The Council aims to give the same 28 days notice of non-key decisions, as it does for key decisions, but in exceptional circumstances this may not be possible. In this case, it has not been possible as the leasee wishes to terminate the lease at the end of August in order to provide certainty to her customers for the next nursery term.

Wards Affected: Dringhouses & Woodthorpe Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Economy and Place

Contact Details: Nick Collins, Commercial Property Manager

nicholas.collins@york.ov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Consultation has taken place with the leaseholder

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

12/08/19

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 25/07/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: PROW: Definitive Map Modification Order application to record a public footpath between Chantry Lane, Bishopthorpe and Acaster Malbis 3

Description: Purpose of report: For the Executive Member to consider evidence submitted in support of a DMMO application to add a footpath to the definitive map in the Ward and Parish of Bishopthorpe and to determine whether or not to authorise the making of an order under the Wildlife and Countryside Act 1981.

The Executive Member will be asked to either authorise the making of the DMMO to record the footpath on the definitive map and statement, or not.

Wards Affected: Bishopthorpe Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Russell Varley, Definitive Map Officer, Transport Service-Rights of Way

russell.varley@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Bishopthorpe Parish Council, Ramblers Association, British Horse Society, Byways and Bridleways Trust, York Cycling Campaign, British Driving Society, Cyclists Touring Club, York Marine Services, York RI, The Church Estate, Charity of Thomas Annotson, Messers N & S Masterman, St. Andrew's Trust Bishopthorpe, Mr S Buckley, Mr R. Parker, Mr P. Mandy, Mr C. Warriner, The Church Commissioners, Ms M. Baylis, York RI Sailing Club. Ward Cllrs affected.

Process:

An initial consultation has been carried out with the affected land owners, representatives of user groups and Bishopthorpe Parish Council. If the DMMO is made then a further period of 42 days statutory consultation will be held.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

12/08/19

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 25/07/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: PROW: Definitive map modification order to record a public footpath in woodland adjacent to Windmill Lane, Heslington

Description: Purpose of report: Following the Executive Member decision of 14 February 2019 to make the order, no objections to the order were received so the report is seeking authorisation to confirm the order.

The Executive Member will be asked to either authorise the confirmation of the DMMO to will record the footpath on the definitive map and statement, or not.

Wards Affected: Hull Road Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Russell Varley, Definitive Map Officer, Transport Service-Rights of Way

russell.varley@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Heslington Parish Council, Ramblers Association, British Horse Society, Byways and Bridleways Trust, York Cycling Campaign, British Driving Society, Cyclists Touring Club, University of York, York St John University, Northern Electric plc. Ward Cllrs affected.

Process: An initial consultation has been carried out with the affected land owners, representatives of user groups and Heslington Parish Council. If the DMMO is made then a period of 42 days statutory consultation will be held.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/08/19

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 25/07/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Economy & Place Capital Programme – 2019/20 Consolidated Report

Description: Purpose of the Report: To report on the addition of carryover funding from 2018/19 into the 2019/20 EAP capital programme, and amendments to scheme allocations where required to reflect latest cost estimates and scheme progress.

The Executive Member will be asked to approve the carryover schemes and funding from the 2018/19 capital programme, and amend the current budget for the 2019/20 capital programme.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport

Lead Director:

Corporate Director of Economy and Place

Contact Details:

Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/08/19

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 25/07/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Junction Alterations – Bishopthorpe Road / Scarcroft Road

Description: Purpose of report: A decision is required to approve the proposed alterations to the Bishopthorpe Road / Scarcroft Road Junction.

The Executive Member will be asked to consider the options outlined in the report and approve officer recommendation.

Wards Affected: Micklegate Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Stuart Andrews, Transport Systems Project Manager

stuart.andrews@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Various stakeholders.

Process: A consultation has been carried out to offer key user groups an opportunity to have their say on the proposed scheme.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

12/08/19

FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 12/08/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Health and Safety Annual Report 2018/19

Description: Purpose of Report: To update the Executive Member on the Council's Health & Safety arrangements, key areas of work of the Health & Safety Service in 2018/19 plus an update on the performance of the H&S shared service with North Yorkshire County Council.

The Executive Member will be asked to note the report and identify any areas for future reporting.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Councillor Nigel Ayre

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Stuart Langston, Shared Head of Health and Safety

stuart.langston@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/09/19

FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 12/08/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Financial Inclusion interim and future funding strategy

Description: The Executive Member will be asked to approve interim Financial Inclusion funding allocations 2019/20 and the development of a longer term future funding strategy to feed into the 2020/21 annual budget process.

This work will contribute to the implementation of Executive's agreed recommendations from the Financial Inclusion Scrutiny Review (approved March 2019).

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Councillor Nigel Ayre, Councillor Denise Craghill

Lead Director:

Corporate Director of Customer and Corporate Services

Contact Details:

Pauline Stuchfield, Assistant Director - Customer Services and Digital

pauline.stuchfield@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Financial Inclusion Steering Group has been made aware that Executive members will consider future funding arrangements in both short and medium terms.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/09/19

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 14/08/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Business Rate Support and the Councils Property Planning

Description: Purpose of report: This report sets out the existing support available to York businesses both statutory and discretionary. It also provides information on the council's role as a landlord in shaping the city retail economy.

The Executive Member will be asked to note the contents and consider how the influence of these support mechanisms can be used to sustain and develop a vibrant and planned commercial future for the city.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Councillor Andrew Waller

Lead Director:

Corporate Director of Customer and Corporate Services

Contact Details:

David Walker

david.walker@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/09/19

FORWARD PLAN ITEM

Meeting: Executive Member for Health and Adult Social Care

Meeting Date: 14/08/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Long Acting Reversible Contraception (LARC) Provision in primary care as a Mandated Public Health function

Description: Purpose of Report:

- To outline current Long Acting Reversible Contraception (LARC) provision.
- To provide commissioning options appraisal for the provision of LARC as part of the mandated public health duties that are within the remit of Local Authority provision.

The Executive Member is asked to request a decision on commissioning approach and budget.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Health and Adult Social Care

Lead Director:

Director of Public Health

Contact Details:

Nick Sinclair

nick.sinclair@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultation process:

Engagement / market testing event as part of procurement
Existing sexual health needs assessment completed
Collaborative commissioning options explored with CCG, potential and existing providers, Local Medical Council

Consultees:

CCG; Local Medical Council; Sexual Health Service Providers;
Primary Care Networks

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

02/09/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 29/08/19

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Future of Centaur Sculptures

Description: Purpose of Report: This report concerns the future of two marble sculptures purchased by the council in the 1940s: Young Centaur (tempted by love) and Old Centaur (bound by love), both probably carved by Bartolomeo Cavaceppi in around 1755.

The Executive will be asked to consider options related to the two centaurs.

Wards Affected: All Wards

Report Writer: Charlie Croft **Deadline for Report:** 16/08/19
Lead Member: Executive Member for Culture, Leisure and Communities
Lead Director: Corporate Director of Economy and Place
Contact Details: Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Please contact the report author for further details.

Process: Consultation has taken place with York Museums Trust and York Conservation Trust.

Consultees:

Background Documents: Future of Centaur Sculptures

Call-In

If this item is called-in, it will be considered by the 12/08/19
Corporate and Scrutiny Management Committee on: 02/09/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 29/08/19

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q1 19-20 Finance and Performance Monitor

Description: To provide overview of the council's overall finance and performance position at the end of Q1.

Wards Affected: Members will be asked to note and approve.
All Wards

Report Writer: Ian Cunningham, **Deadline for Report:** 16/08/19
Debbie Mitchell

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Ian Cunningham, Debbie Mitchell

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Q1 19-20 Finance and Performance Monitor

Call-In

If this item is called-in, it will be considered by the 01/07/19

Corporate and Scrutiny Management Committee on: 02/09/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 29/08/19

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Academy Conversion of the Danesgate Community

Description: Purpose of Report: There are a number of complex issues related to the conversion of the Danesgate Community to academy status. These include land and access issues which will need to be agreed as part of the land lease to the academy trust.

The Local Authority will also need to agree the number of pupil places that it wants to commission as Danesgate is an alternative provision academy and therefore does not have a planned admission number (PAN) in the same way that a mainstream or special school has.

Wards Affected: All Wards

Report Writer: Maxine Squire **Deadline for Report:** 14/08/19
Lead Member: Executive Member for Education, Children and Young People
Lead Director: Corporate Director of Children, Education and Communities
Contact Details: Maxine Squire, Assistant Director, Education and Skills, City of York Council
Tel: 01904 553007
maxine.squire@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: An academy conversion steering group has been meeting monthly to ensure that consultation between the Local Authority, the Danesgate Community and the South York Trust has been taking place. The introduction of the residents parking scheme has involved consultation with the Fulfordgate residents. Discussions about the land to be included in the academy lease has involved consultation with the Department of Education, The Steiner School, York Museums Trust and local residents.

Consultees:

Background Documents: Academy Conversion of the Danesgate Community

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/07/19
07/10/19



FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 29/08/19

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Ward Committees: Refreshing the Approach

Description: This report provides an update on budget resources allocated to the council's wards. It proposes options for using the various funding streams allocated together with approaches to deepening the council's engagement with local residents.

The Executive will be asked to agree the proposals to develop the council's approach to ward working.

Wards Affected: All Wards

Report Writer: Charlie Croft **Deadline for Report:** 16/08/19
Lead Member: Executive Member for Culture, Leisure and Communities
Lead Director: Corporate Director of Children, Education and Communities
Contact Details: Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Ward Committees: Refreshing the Approach

Call-In

If this item is called-in, it will be considered by the 12/08/19
Corporate and Scrutiny Management Committee on: 02/09/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 29/08/19

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: City Centre Access

Description: Purpose of Report: In order to reduce the likelihood of a hostile vehicle attack on the city centre the Council have been advised to install physical security measures. In September 2018, the Executive agreed to the trial of a traffic regulation pending permanent security measures being installed. The trial is now complete and the report will consider making those restrictions permanent and the process of implementing physical measures.

To update on the work done with the community on how the impacts of the restrictions can be mitigated. It will also outline measures taken on race days at the racecourse to reduce the likelihood of a hostile vehicle attack and the further measures that are recommended.

Executive are asked:

- To approve making the current experimental Traffic Regulation Order (TRO) for the City Centre permanent.
- To approve the procurement strategy of the physical measures for the city centre and race course.
- To note and comment upon the engagement with the community and the mitigation measures that have been developed.

Wards Affected: Guildhall Ward; Micklegate Ward

Report Writer: James Gilchrist **Deadline for Report:** 14/08/19

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: James Gilchrist, Assistant Direct of Transport, Highways & Environment

james.gilchrist@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process:

Consultation has been undertaken with affected stakeholders during the preparation of the proposals through an Experimental Traffic Regulation Order period of over 7 months.

Dialog will continue through the delivery period to ensure that the impact of the changes to the way that the traffic restrictions are enforced is minimised.

Consultees:

Background Documents: City Centre Access

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

12/08/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 29/08/19

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Responding to The Council's Climate Change Motion

Description: Purpose of Report: To provide an update on activities related to carbon reduction and climate change, and to propose a set of actions which Executive might consider in developing the council's response to the declaration of a climate emergency.

Members are asked to note the report and consider the proposed activities.

Wards Affected: All Wards

Report Writer: Will Boardman **Deadline for Report:** 14/08/19
Lead Member: Executive Member for Environment and Climate Change
Lead Director: Corporate Director of Economy and Place
Contact Details: Neil Ferris, Corporate Director of Economy and Place, Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager
Tel: 01904 55 1448,
neil.ferris@york.gov.uk, will.boardman@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: To be considered within the paper.

Consultees:

Background Documents: Responding to The Council's Climate Change Motion

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 07/10/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 29/08/19

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Capital Programme Monitor 1

Description: Purpose of Report: To provide members with an update on the capital programme.

Members are asked to note the issues and recommend to Full Council any changes as appropriate.

Wards Affected: All Wards

Report Writer: Emma Audrain **Deadline for Report:** 16/08/19

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the

award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: Capital Programme Monitor 1

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 07/10/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 29/08/19

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: My City Centre Project – Establishing a Strategic Vision for York City Centre

Description: Purpose of Report: The report sets out the proposed expenditure of £100k identified in February's budget to create the My City Centre project to provide a long term strategic vision for the future of the city centre. This is in response to the social, economic and environmental challenges resulting from the changing nature of retail, city centre access, and tourism.

Members will be asked to:

- 1) Approve the aims and outcomes for the My City Centre project
- 2) Approve the approach, scope, and governance for the My City Centre project
- 3) Approve the proposed spend of the £100k budget that has been previously allocated for the project
- 4) Approve procurement of the identified public engagement support required to deliver the project

Wards Affected: All Wards

Report Writer: Andy Kerr **Deadline for Report:** 16/08/19

Lead Member: Executive Member for Economy and Strategic Planning

Lead Director: Corporate Director of Economy and Place

Contact Details: Andy Kerr

andy.kerr@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: All city centre stakeholders, York residents, visitors, Members, internal officers from affected service areas.

Process: The project proposes a comprehensive and innovative approach to engagement through applying the principles established in the 'My Castle Gateway' project.. The challenges that have been identified to date have been defined through engagement with key city centre stakeholders including York Retail Forum, York BiD, Make It York and Indie York.

Consultees:

Background Documents: My City Centre project – establishing a strategic vision for York city centre

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 07/10/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 29/08/19

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Transfer and Transformation of Haxby Hall Care Home

Description: Purpose of Report: In order to ensure the long term future of Haxby Hall care home and the provision of good quality care this report will seek consent to undertake a series of land transactions and developments.

Members will be asked to approve a number of land transactions. These will include the lease of Haxby hall site, acquisition of land for the development of new ambulance station.

Wards Affected: Haxby & Wigginton Ward

Report Writer: Vicky Japes

Deadline for Report: 16/08/19

Lead Member: Executive Member for Health and Adult Social Care

Lead Director: Corporate Director of Health, Housing and Adult Social Care

Contact Details: Vicky Japes

vicky.japes@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made

as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: Consultation and communication has been ongoing with staff at Haxby Hall. Initial consultation was undertaken with residents and families at Haxby Hall. The proposals have been discussed at a number of Haxby Town council meetings, neighbouring residents have been consulted. Discussions are ongoing with Yorkshire Ambulance Service and Yorkshire Housing.

Consultees:

Background Documents: Transfer and Transformation of Haxby Hall Care Home

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 07/10/19

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 29/08/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Micklegate Bar Experimental Traffic Regulation Order

Description: Purpose of Report: To consider the objection received during the Experimental Traffic Regulation Order operating at Micklegate Bar since last December.

The Executive Member will be asked to consider the objections and if thought appropriate make the experiment permanent.

Wards Affected: Micklegate Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: The statutory Experimental Traffic Regulation Order process plus some additional consultation.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/09/19

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 29/08/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: PROW: Request to Authorise the Making of a Definitive Map Modification Order for Yorkfield Lane, Copmanthorpe

Description: Purpose of Report: For the Executive Member to consider evidence submitted in support of a Definitive Map Modification Order (DMMO) application to add a restricted byway to the definitive map in the Ward and Parish of Copmanthorpe and to determine whether or not to authorise the making of an order under the Wildlife and Countryside Act 1981.

The Executive Member is asked to either authorise the making of the DMMO to record the restricted byway on the definitive map and statement, or not.

Wards Affected: Copmanthorpe Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Russell Varley, Definitive Map Officer, Transport Service-Rights of Way

russell.varley@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: An initial consultation has been carried out with the affected land owners, representatives of user groups and Copmanthorpe Parish Council. If the Definitive Map Modification Order (DMMO) is made then a further period of 42 days statutory consultation will be held.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

07/10/19

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 29/08/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Outer Ring Road Improvements – Proposed A1237/Clifton Moor Junction Upgrade – Approval of Layout

Description: Purpose of Report: This report is about the design and consultation of the proposed upgrade of the A1237/Clifton Moor junction ('The Clifton Moor junction').

A public engagement process has recently been completed and it is now time to conclude the detailed design and prepare for the construction stage in 2019. This report sets out what has been achieved over the last few months and asks approval to progress to the delivery stage.

The Executive Member will be asked for approval to proceed with the detailed design and construction stages of the scheme.

Wards Affected: Huntington & New Earswick Ward; Rawcliffe and Clifton Without; Rural West York Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Melanie Farnham, Senior Transport Manager

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: A public engagement process was held during February and March 2019. This is described in detail in the report.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/09/19

FORWARD PLAN ITEM

Meeting: Executive Member for Environment and Climate Change

Meeting Date: 02/09/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York 5 Year Flood Plan Update

Description: Purpose of report: City of York Council are working closely with the Environment Agency in the development of flood risk management schemes across the city, updates from both organisations will be brought to the Executive Member for further consideration and recommendation.

The Executive Member will be asked to consider the updates detailed in the report and any supporting presentations, comment their content and recommended actions.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Environment and Climate Change

Lead Director:

Corporate Director of Economy and Place

Contact Details:

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Wide consultation with communities has commenced through the partnership work with the Environment Agency on individual at risk community levels.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

07/10/19

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 09/09/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Making York Central Work for the Local Economy - York Central Occupier Strategy

Description: Purpose of Report: As requested by Executive on 17th July 2019, to consider the requirements of York for commercial development as part of York Central, and to ensure that these commercial spaces encourage clean growth and help contribute to carbon reduction in the city.

The Occupier Strategy will set out the city's requirements for the development of commercial space at York Central, including the targeting of sectors, the range of business sizes and types, and the nature of employment required. This will enable York Central Partnership to develop their delivery plans in a manner which responds to the needs of the city.

The Executive Member will be asked to approve the York Central Occupier Strategy.

Wards Affected: Holgate Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Strategic Planning

Lead Director:

Corporate Director of Economy and Place

Contact Details:

Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: A series of consultation meetings with key stakeholders.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

07/10/19

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 09/09/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Planning Enforcement Register – Publishing on Website

Description: Purpose of Report: The Planning Enforcement Register has recently been reviewed and revised. A detailed spread sheet has been compiled for the last 10 years which is capable of being published on the Council's web site.

The Executive Member will be asked to agree to publish the information on the web site

Wards Affected: All Wards

Report Writer: Rob Harrison,
Becky Eades

Deadline for Report:

Lead Member: Executive Member for Economy and Strategic Planning

Lead Director: Corporate Director of Economy and Place

Contact Details: Rob Harrison, Becky Eades, Head of Development Services

rob.harrison@york.gov.uk, becky.eades@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

07/10/19

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 19/09/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Hempland Avenue Speed Management Scheme – Update

Description: Purpose of Report: Report back the results of consultation with regard a speed management scheme at the junction of Hempland Avenue and Hempland Lane.

The Executive Member will be asked to consider the results of consultation and decide whether to continue with the scheme.

Wards Affected: Heworth Without Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Ben Potter

ben.potter@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Consultation with CYC officers via email.
Letter and plan issued to residents directly affected by the scheme and local councillors.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

07/10/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/09/19

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Review of the Constitution and Governance

Description: Purpose of Report: To provide the Executive with a proposed framework for the review of the Constitution and Governance, to identify the issues to be addressed, the process to be undertaken and a draft timescale for completion. The proposed framework will include plans for future resident engagement.

Wards Affected: All Wards

Report Writer: Suzan Harrington **Deadline for Report:** 16/09/19

Lead Member: Executive Leader (incorporating Policy, Strategy and Partnerships)

Lead Director: Assistant Director Legal and Governance

Contact Details: Suzan Harrington, Interim Assistant Director- Legal and Governance

suzan.harrington@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Please contact the report author for details

Process: Not applicable

Consultees:

Background Documents: Review of the Constitution and Governance Procedures

Call-In

If this item is called-in, it will be considered by the 12/08/19
Corporate and Scrutiny Management Committee on: 07/10/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/09/19

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Taxi Licensing Policy including the legality of 'out of town' taxis

Description: Purpose of Report: The report will provide Members with details of existing licensing policy and offer Members the opportunity to make changes. It will also include an interpretation of the law in relation to the legality of 'out of town' operators, drivers and vehicles.

Members are asked to determine whether to make changes to the taxi licensing policy.

Wards Affected: All Wards

Report Writer: Matthew Boxall **Deadline for Report:** 12/09/19

Lead Member: Councillor Denise Craghill

Lead Director: Corporate Director of Economy and Place

Contact Details: Matthew Boxall

matthew.boxall@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: Public consultation is not appropriate in respect of an interpretation of legal opinion.

Details of any consultation with the public and trade in respect of any other matters in the report will be detailed in the report.

Consultees:

Background Documents: Taxi Licensing Policy including the legality of 'out of town' taxis

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 07/10/19

FORWARD PLAN ITEM

Meeting: Executive Member for Health and Adult Social Care

Meeting Date: 16/10/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Older Person's Accommodation Needs Assessment

Description: Purpose of Report: To report the outcome of the review of the need for older person accommodation identifying a way forward with the programme in the future.

The Executive Member is asked to agree the approach to be taken.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Health and Adult Social Care

Lead Director: Corporate Director of Health, Housing and Adult Social Care

Contact Details: Vicky Japes

vicky.japes@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/11/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 24/10/19

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Lowfield Green Care Home Procurement

Description: This report will set out the outcome of the procurement exercise to secure a care home developer and operator for a care home on the Lowfield Green site. The paper will include a recommendation to appoint a bidder to be the developer of the care home.

The Executive will be asked to:

- Appoint the preferred bidder to develop a care home on the Lowfield Green site
- Agree to dispose of the care home site to the developer, by way of a long term lease.
- Agree to enter into a care contract with the developer to purchase 25 beds in the home for a 10 year period, with the option to extend for a further 5 years.

Wards Affected: Westfield Ward

Report Writer: Vicky Japes **Deadline for Report:** 14/10/19
Lead Member: Councillor Carol Runciman
Lead Director: Corporate Director of Health, Housing and Adult Social Care
Contact Details: Vicky Japes

vicky.japes@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: The provision of a care home on the site has been an integral part of the masterplan of the Lowfield green site from its inception. This has been included in all stakeholder and resident engagement about the site. The care home was included in the masterplan that was approved by planning committee.

Consultees:
Local residents,
Care home providers and operators
Housing developers

Consultees:

Background Documents: Lowfield Green Care Home Procurement

Call-In

If this item is called-in, it will be considered by the 07/10/19
Corporate and Scrutiny Management Committee on: 04/11/19